

Boston Public Health Commission

Addendum to the RFP titled

Migration and Redesign of the SharePoint 2007 Intranet

The Boston Public Health Commission’s Information and Technology Services department has made the following date changes and updates to this RFP timeline.

RFP Timeline Changes	
Monday, November 26, 2018 (1:00PM – 3:00 PM) Thursday, November 29, 2018 (1:00PM – 3:00 PM)	Mandatory Pre-bid conference (in person and online) 1010 Massachusetts Ave. 6 th Floor Twomey Room. See www.bphc.org/rfp for conference details.
Monday, December 3, 2018	Questions due in writing by 5:00PM to Doreen Corban, Director at DCorban@bphc.org.
Wednesday, December 5, 2018	Responses to questions posted on www.bphc.org/RFP . Please check website for any addenda prior to submitting bid.
Monday, December 10, 2018	RFP due by 5:00 PM – Please submit two (2) original printed RFP and USB drive in a sealed envelope or box, addressed to: Boston Public Health Commission Attention: Doreen Corban, IS Director 1010 Massachusetts Avenue, Floor Boston MA 02118 Clearly mark each envelope with: 1) Company Name and Address; 2) “Proposal Enclosed” for Migration and Redesign of SharePoint 2007 There are No exceptions to this Deadline.
December 11 - 12, 2018	Qualified vendors contacted to schedule onsite demonstration of proposal
December 13, 14, 17, 18 &19, 2018	Vendor Demonstrations will be scheduled accordingly and will take place at: Boston Public Health Commission 1010 Massachusetts Avenue Boston MA 02118
December 28, 2018	Notification of Decision This is the desired date for notification of award, but BPHC has the discretion to extend this time period without notice to the proposers. All proposals shall remain valid and open for a period of sixty (60) days from the proposal submission date, unless a proposer notifies BPHC that it is withdrawing its proposal.